



Terms and Conditions for In Person Events

1. Your participation in the Festival Program is secured upon the notification of acceptance into the event by email from the Festival management.
2. Festival management reserve the right to limit the number and type of Events, or to refuse the acceptance of an Event that they deem unsuitable for the Festival. Where possible preference will be given to Event hosts that are located within Bass Coast and events that are hosted in Bass Coast.
3. You will be responsible for all expenses incurred in the running of your Event as well as all bookings and enquiries.
4. It is the responsibility of the event host to abide by all Government and Statutory regulations particular to their industry and Event, including all Occupational health and safety measures in the hosting of events.
5. The Festival Management have the power to remove your event listing in the Festival Program and can stop unauthorised activities, such as a raffle, if prior approval has not been sought in writing.
6. Event Hosts will conform to any requirements set down by the Festival management and will present a high standard of personal and event presentation.
7. Failure to abide by the terms and conditions could result in your Event listing being removed from the Festival Program by Festival management without notice.
8. Any cancellation of events will need to be notified to Festival management within one week of the event date, to be taken off the online Festival Program. If you have collected fees from participants to attend your event, all participants will need to be fully refunded if you cancel your event.
9. Event hosts must support sustainability principles in ensuring the non-use of plastic bags, single use plastic items and plastic bottled water in the hosting and production of your Event. Recyclable or reusable containers and packaging are to be used where possible for any items for sale or delivered to participants in relation to your Event.

10. Event hosts are not permitted to sell any items in relation to their event which may be deemed offensive, illegal, counterfeit or prohibited. Any items sold must be fit for purpose and comply with Australian safety and compliance standards.
11. All In-Person events will need to have an approved Covid safe plan in place, adhere to safe social distancing guidelines, provide, and require participants to use effective hand sanitisers. QR code registration with manual sign in options will need to be provided. As advice is constantly changing, all Event hosts must comply with any Covid—19 related restrictions and directions in place at the time of hosting their event, including but not limited to the above.
12. All In-person events will need to have a backup plan in place if Covid-19 restrictions mean the event cannot be run in its original format. This could be a postponement to alternative dates in the future, pivot to online presentation where possible or cancellations with full refunds given to participants.
13. Total Fire Ban Days – Cooking permitted only in accordance with CFA Guidelines.
14. In-person events must give protection of the environment the highest priority in all activities.
15. It is mandatory for In Person event hosts to have in place Public & Products & Liability insurance of no less than \$10,000,000 for any one occurrence and in aggregate and thereof.
16. I/We accept that the Event that I am hosting is to be run by me/us at my/our own risk, and I will not hold the Bass Coast Landcare Network its associates, volunteers or Sponsors liable for any personal injury or loss of property incurred as a result of producing or hosting my/our Event.
17. These terms and conditions are subject to change at any time due to advice given by Bass Coast Shire Council, Victorian State Government Covid regulations, or for the safety and wellbeing of participants, volunteers, Festival staff and Sponsors.